



**CALIFORNIA
LABORATORY
SERVICES**
Committed. Responsive. Flexible.

CHAIN OF CUSTODY

CLS ID No.: _____

LOG

REPORT TO:				CLIENT JOB NUMBER				PRESERVATIVES	ANALYSIS REQUESTED					GEOTRACKER:							
NAME AND ADDRESS				DESTINATION LABORATORY										EDF REPORT <input type="checkbox"/> YES <input type="checkbox"/> NO							
PROJECT MANAGER PHONE#				<input type="checkbox"/> CLS (916) 638-7301 3249 FITZGERALD RD. RANCHO CORDOVA, CA. 95742										GLOBAL ID: _____							
PROJECT NAME				<input type="checkbox"/> OTHER										COMPOSITE:							
SAMPLED BY														FIELD CONDITIONS:							
JOB DESCRIPTION														TURN AROUND TIME				SPECIAL INSTRUCTIONS			
SITE LOCATION														1 DAY 2 DAY 3 DAY 5 DAY				OR			
DATE	TIME	SAMPLE IDENTIFICATION	MATRIX	CONTAINER NO. TYPE							ALT. ID:										
SUSPECTED CONSTITUENTS				PRESERVATIVES:				(1) HCL (3) = COLD (5) = H ₂ SO ₄					(2) HNO ₃ (4) = NaOH (6) = Na ₂ S ₂ O ₅ (7) =								
RELINQUISHED BY (SIGN)		PRINT NAME / COMPANY		DATE / TIME		RECEIVED BY (SIGN)		PRINT NAME / COMPANY													
RECD AT LAB BY:				DATE / TIME:				CONDITIONS / COMMENTS:													
SHIPPED BY:		<input type="checkbox"/> FED X <input type="checkbox"/> UPS <input type="checkbox"/> OTHER _____						AIR BILL #													

Gold-Project Mgr./Field Sampler/Terms and conditions
Pink - Origin/Terms and Conditions
Yellow - Lab file copy/Terms and Conditions
White-Lab/Terms and conditions

California Laboratory Services Terms and Conditions

By submitting this chain of custody to CLS Labs (California Laboratory Services) you and your representatives are agreeing to the terms and conditions stated below.

Payment Terms

- COD/New Clients: Payment in full is due when samples are dropped off-results will not be released before receiving payment. Payment can be made by cash, check or through our Bill and Pay system by Credit Card, Checking or Savings account.
- Payment "on account" - For ongoing customers who prefer to establish an account, you will be asked to complete and return a signed credit application.
- Upon approval of credit you will be awarded a credit limit which will consist of payment terms of net 30 days from invoice date.
- If your account is not paid within terms you will be assessed a late fee of 1.5% per month not to exceed the legally allowed limits.

Waste Disposal/Sample Acceptability

- Sample disposal fees are added to your invoice as a line item.
- If a sample contains materials that do not adhere to CLS Labs established waste profiles, the sample will be returned to the client at the client's expense.
- Examples of unacceptable waste would include but not be limited to: radioactive material; explosive material; reactive material.

Customer Relations and Standards of Conduct

- CLS Labs requires employees to conduct themselves with professionalism at all times. Employees shall be polite, courteous, prompt and attentive to the client(s). Additionally, CLS Labs is committed to providing an environment that is free of discrimination and harassment.
- CLS Lab's Anti-Harassment policy applies to all persons involved in the operation of the company and prohibits unlawful harassment by any employee of the company as well as vendors, customers and any other persons.

Confidentiality

- Report information is confidential and will not be distributed to unauthorized persons.